



WORK ORDER / SUPPLY ORDER

(As per Annexure-12/Section-7.4.1, 10.4.2/ West Bengal Gram Panchayat Procurement Manual 2014)

Office of the

email - bandipur1grampanchayat@gmail.com

Bandipur -I Gram Panchayat
Chandrakona-II Panchayat Samiti
Jhakra::Paschim Medinipur

Memo No.: 807

Date:- 26-05-2025

To,
Utpal Roy.
Vill + P.O - Jhakra.
Dist - Paschim Medinipur.

Work order for Repairs of Wooden Bridge over Shilabati River at Kadamtala at Mouza Kadamtala 2nd Part at Palangpur Sansad with in Bandipur - I Gram Panchayat, Chandrakona Panchayat Samity, Paschim Medinipur Fund Under 15th F.C (2024 -2025) S.A.P no 01 Page no : 01 Activity Code no : 110156562

Reference Tender Notice No:- 785/Bandil/2025 ,Date-13.05-2025) Sl no-02

Has been selected the lowest tenderer above / at per / 0.05%(zero point zero five percent) below Schedule rate.The estimated amount of Rs.2,25,250.00 Less amount Rs..113.00Order amount 2,25,137.00 in word...{ Rupees Two lakh twenty five thousand one hundred thirty seven } only for the work vide Pradhan, Bandipur -I Gram Panchayat.

The work order is hereby given to him for construction of the above scheme under the fund 15th F.C The work will be done as per vetted plan and estimate and Technical guidance of Nirman Sahayak. The work will be completed within 45 days.From the date if issuance of this work order. Copy of vetted plan and estimate is enclosed herewith.

The Nirman Sahayak of this office will supervise the whole work technically, check the materials as per specification and measure the work from time to time on the basis of which the payment will be made. He will be liable for any failure of work due to negligence. Other terms and condition as laid down in the tender notice and Aggrement will must be followed.

You should maintain E.S.M.F (Environment and Social Management Framework) guideline.

Office of the B.D.O.,
Chandrakona-II
G.K.Town, Paschim Medinipur

27 MAY 2025

Bandipur-I Gram Panchayat
Chandrakona-II Panchayat Samity
Bandipur - I Gram Panchayat

Dated :- 26-05-2025

Memo No:- 807 /01(06)

Copy forwarded for information and necessary action :

1. The B.D.O., & Executive officer Chandrakona-II DEV. Block
2. The E.A., Bandipur -I Gram Panchayat,
3. The Secrratary, Bandipur -I Gram Panchaya
4. The Nirman Sahayak, Bandipur -I Gram Panchaya
5. The Sanchalak, Silpo-o-Parikatham Upa-samity Bandipur -I Gram Panchayat
6. The Member,.....Gram Sansad Bandipur -I G.P.

Bandipur-I Gram Panchayat
Chandrakona-II Panchayat Samity
Bandipur - I Gram Panchayat



OFFICE OF THE BANDIPUR-I GRAM PANCHAYAT

JHAKRA : Paschim Medinipur
Email: bandipur1gp@gmail.com

NO - 785/Bandi1/2025

Date.- 13-05-2025

NOTICE INVITING e-TENDER

Notice Inviting e-Tender No. 785/Bandi1/2025 of The Pradhan, Gram Panchayat, Bandipur - I, Paschim Medinipur invites e-tender for the work detailed in the table below.

(Submission of Bid through online)

Name of Schemes:

Annexure-A

Sl No.	Name of the work	Source of Fund	Tender Amount (In Rs.)	Earnest Money (In Rs.)	Required Credential	Cost of Tender Document	Work completion period.
1	Repairs of Wooden Bridge over Shilabati River at Kadamtala at Mouza Kadamtala 1st Part at Palangpur Sansad with in Bandipur - I Gram Panchayat, Chandrakona Panchayat Samity, Paschim Medinipur Fund Under 15 th F.C (2024 - 2025) S.A.P no - 02 Page no - 01 Activity Code no - 110156000	15 th F.C (2024-2025)	225250.00	4600.00	135150.00	500.00	45 Days
2	Repairs of Wooden Bridge over Shilabati River at Kadamtala at Mouza Kadamtala 2 nd Part at Palangpur Sansad with in Bandipur - I Gram Panchayat, Chandrakona Panchayat Samity, Paschim Medinipur Fund Under 15 th F.C (2024 - 2025) S.A.P no - 02 Page no - 01 Activity Code no - 110156562	15 th F.C (2024-2025)	225250.00	4600.00	135150.00	500.00	45 Days
3	Repairs of Kadamtala wooden Bridge at Kadamtala, Palangpur Sansad with in Bandipur - I Gram Panchayat, Chandrakona Panchayat Samity, Paschim Medinipur Fund Under 5 th F.C (2024 - 2025) S.A.P no - 227/Paschim/ISGPP (28-01-2025)	5 th F.C (2024-2025)	135865.00	2800.00	81519.00	250.00	45 Days

1) In the event of e-filing, intending bidder may download the tender documents from the website <http://wb.tenders.gov.in> directly with the help of Digital Signature Certificate.

2) Necessary cost of Earnest Money and Participation Fees submitted through offline / Online on or before 20.05.2025 up to 6.00 PM.

3) Cost of Tender Paper and Earnest Money will be deposited in offline through Cash / NEFT / RTGS or any other online mode in favour of The Pradhan, Bandipur - I Gram Panchayat at payable on A/C No - 5249011004980, BGVB, Jhakra BRANCH, IFSC - PUNB0RRBBGB on or before 20.05.2025. NOTE : GST amount will be added for each bill.

4) The cost of Tender paper & earnest money amount which reflected in Annexure A shall be deposited of above said account through Cash / NEFT / RTGS and same for both earnest & Tender paper cost Miscellaneous Receipt (Form 5) from the office of the under signed of individual bidder against each scheme be uploaded during participation of on line tender otherwise it will be treated as cancelled/examined.

5) Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <http://wb.tenders.gov.in>

6) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No.-15.

7) The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL BID of the tenderer is found qualified by the 'Tender Evaluation Committee' of Bandipur - I Gram Panchayat, Jhakra, Paschim Medinipur. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

8) Eligibility criteria for participation in the tender.

i. Resourceful, bonafide & Experienced contractors having credential during the last 5 (five) years from the date of issue of this Notice of at least one work of similar nature as a prime agency under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central / State Government at least in the magnitude of 80% (Sixty percent) of the amount put to tender

ii. Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the year 2022-23, 2023-24 & 2024-25, Pan Card, GST Registration Certificate are to be accompanied with the Technical Bid Documents.

iii. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

iv. The prospective bidders should own or arrange, the required plant and machineries through their own arrangement

v. Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

vi. Registered Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Minutes of last A.G.M., valid certificate from A.R.C.S. along with other relevant supporting papers

vii. Joint Ventures will not be allowed.



vii. A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

6) Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is 50% of the tendered amount.

7) Escalation of prices in respect of construction materials shall not be considered.

8) No mobilisation advance and secured advance will be allowed.

9) Security Deposit:

Retention money towards performance Security amounting to 10% (Ten percent) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit.

10) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.

11) All materials required for the proposed work including cement and steel shall be of specified grade and approved brand in conformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

12) Construction Labour Welfare CESS @ 1% (one percent) of cost of construction will be deducted from every Bill of the selected agency.

13) There shall be no provision of Arbitration.

14) Bid shall remain valid upto the last day of submission of Tender. If the bidder withdraws the bid during the period of dropping, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

15) Date and Time Schedule:

Sl no	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents	13.05.2025 at 6.00 P.M.
2	Bid submission start date (Online)	13.05.2025 at 6.00 P.M.
3	Bid Submission closing (Online)	20.05.2025 at 6.00 P.M.
4	Last Date of submission of original copies for the cost of Tender(Offline or online) Documents and Earnest Money Deposit (Online)	20.05.2025 at 6.00 P.M.
5	Bid opening date for Technical Proposals (Online)	23.05.2025 at 10.00 A.M.
6	Date of uploading list for Technically Qualified	Notified Later
7	Date for opening of Financial Proposal (Online)	Notified Later

16) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.

17) Earnest Money: The amount of Earnest Money @ 2% (two percent) of the Estimated Amount put to tender in the shape of CASH/NEFT/ RTGS/ Bank Draft / Or any online mode in favour of The Pradhan, Bandipur - I Gram Panchayat, JHAKRA, Paschim Medinipur, A/C No - 5248011004080, BGVS, JHAKRA BRANCH, IFSC - PUNB0RRBBGB

18) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all Informations that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

19) The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable. The Pradhan, BANDIPUR - I Gram Panchayat, JHAKRA, Paschim Medinipur, reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

20) Refund of EMD: The Earnest Money of all the unsuccessful tenderers deposited in favour of The Pradhan, BANDIPUR - I Gram Panchayat, JHAKRA, Paschim Medinipur, shall be refunded after completion of tender formalities.

21) Conditional / Incomplete tender will not be accepted under any circumstances.

22) The intending tenderers are required to quote the rate/percentage online.

23) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

24) Guiding Schedule of Rates: Rates have been taken from the latest (P.W.D. (W.B.) Schedule/ Others GOVT. Schedule)

25) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

26) The Pradhan, Bandipur - I Gram Panchayat, JHAKRA, Paschim Medinipur reserves the right to cancel the N.I.T. - 785/Bandi1 /2025 due to unavoidable circumstances and no claim in this respect will be entertained.

27) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

28) Qualification criteria:

The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

1) Financial Capacity

2) Technical Capability comprising of personnel & equipment capability

3) Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice.

30) Escalation of Price on any ground and consequent cost over run shall not be entertained under any circumstances. Rates should be quoted accordingly.

31) Instruction to Bidders:

A. Statutory Cover Containing the following documents:

1. EMD, Tender Cost & Other Document : Payment receipt towards Earnest Money (EMD) & Tender Cost as prescribed in the N.I.T. against each of the serial of work in favour of The Pradhan, BANDIPUR - I Gram Panchayat, JHAKRA, Paschim Medinipur concerned with the work to be submitted in this folder.

2. BOQ : BOQ to be submitted in the BOQ Folder.

B. Non-statutory Cover Containing the following documents:

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER.

Click the check boxes beside the necessary documents in the My Document list and then click the tab " Submit Non Statutory Documents" to send the selected documents to Non-Statutory folder.

Next Click the tab " Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	GST Registration Certificate & Acknowledgement . PAN PTax (Challan) (Up to date). Latest IT Return (up to date). IT-Saral for Assessment year Up to date.
B	Company Detail(s)	Company Detail(s)	Proprietorship Firm (Trade License) Partnership Firm (Partnership Deed, Trade License) Ltd. Company (Incorporation Certificate, Trade License) Society (Society Registration Copy, Trade License) Power of Attorney.
C.	Credential	Similar Works	Resourceful, bonafide & Experienced contractors having at least 60 % credential certificate (with work order) of work of Similar Nature.
D	Financial	PAYMENT CERTIFICATE/ COMPLETION CERTIFICATE	CERTIFICATE MENTIONING AMOUNT OF WORK
E	Tender Paper & EMD	Miscellaneous receipt from the office of the under signed	The cost of Tender paper & earnest money amount which reflected in Annexure A shall be deposited of above said account through Cash /NEFT / RTGS and same for both earnest & Tender paper cost/Miscellaneous receipt(From 5) from the office of the under signed of individual bidder against each scheme be uploaded during participation of on line tender otherwise it will be treated as cancelled/examined


Pradhan
Bandipur-I Gram Panchayat
Jharkhand - 814001

Pradhan

Bandipur - I Gram Panchayat

OTHER TERMS AND CONDITIONS

- Rate should be quoted in percentage (in ward in figures).
- No payment will be made for unapproved materials.
- Deduction of voids should be made as per PWD Rules for supply of materials.
- The rate as specified in the price schedule including the cost of quarrying, loading, unloading, carrying, stacking in site, royalty and other taxes etc. complete
- No extra payment will be made for carrying of materials involving head load / trolley etc.
- Work must be completed within schedule time.
- Earnest money @2% of the tender value is to be deposited in the form of call deposit / Bank draft in favour of The Pradhan, BANDIPUR - I Gram Panchayat, JHAKRA, Paschim Medinipur and must be enclosed with the tender documents.
- If the accepted tenderer fails to execute on agreement within the date mention in the letter of intimation, his name should be brought into book for taking disciplinary action and his earnest money will stand forfeited.
- Security money @ 10% of the value of work done by the concerned contractor/ agency will be deducted from each R.A bill / Final bill.
- In case of the accepted tenderer, who has executed the agreement, the earnest money will automatically be converted into security money in the first R.A bill / First and final bill, if desire by the concerned contractor / Agency. Such security deposit will be refunded on satisfactory completion of the whole work and after covering security period.
- In case of failure to complete the work with in the stipulated time, the earnest money and the security money will be forfeited.
- As per resolution taken on 28.06.2012 under clause (f) of sub-section(1) of section 132 of West Bengal Panchayat Act- 1973 And sub rule (1) & (2) of rule 35 of West Bengal Panchayat (Zila Parishad and Dev. Block) Accounts and Finance Rules, 2003 every successful Bidder/Contractor /Supplier/Agency has to pay a contribution of 1.5% (One point Five Percent) of total value of the work to the own fund of The Pradhan, BANDIPUR - I Gram Panchayat, JHAKRA, Paschim Medinipur within a week of opening of tender Box, which will be used to meet the urgent financial need of serious Patients , meritorious and poor women and children and such other Philanthropic works as per the decision of The Pradhan, BANDIPUR - I Gram Panchayat, JHAKRA, Paschim Medinipur.
- The Tenderer or his authorized representative must remain present at the time of opening tender.
- Royalty Clearance Certificate/ Carriage Order/ Road Challan in original is to be submitted by the contractor / Supplier with each bill for effecting payment.

14. Measurement of materials will be taken after making stock as per direction of the Engineer-in-charge of the scheme.
15. The tenderers must sign on each page of tender form and price schedule before dropping it.
16. The name of the work including serial no, tender notice no, date must be written on the top of the envelope containing the tender documents.
17. Bill will be prepared on the basis of measurement of work done and after obtaining satisfactory report from concerned Niman Sahayak/ Engineer in charge..

For detailed information, please contract with the Engineering section of the office of the BANDIPUR - I Gram Panchayat in any working day between 11 A.M. to 4 P.M.

Memo no - 785/1(7)/Bandi1/2025

Dated :- 13-05-2025

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to :-

- 1 The Sub-Divisional Officer, Ghatal.
- 2 The Block Development Officer, Chandrakona-II. Dev. Block
- 3 The District Information and cultural Officer, Paschim
- 4 The Sub-Divisional Information and Cultural Officer, Ghatal.
- 5 The Sahaj Tathyamitra Kendra, Jhakra
- 6 The Post Master Jhakra, Post Office.
- 7 Office Notice Board


Pradhan
Bandipur-I Gram Panchayat
Chandrakona - II Panchayat Samity

Pradhan
Bandipur - I Gram panchayat.



15.45.25
Jhakra-Bo
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